

Capillary Blood Collection Competency

NAME:	EMPLOYEE ID:	POSITION:	DEPT:
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Competency: Performs under supervision: **1**. Performs without supervision: **2**

Competency for capillary blood collecting technique	Date	Date	Date	Date	Date
The staff member can demonstrate the following procedures:	/ /	/ /	/ /	/ /	/ /
1. Checks the patient ID.	_____	_____	_____	_____	_____
2. Washes and dries hands of patient.	_____	_____	_____	_____	_____
3. Ensures patient's skin is clean, warm and dry.	_____	_____	_____	_____	_____
4. Washes and dries own hands. Wears gloves.	_____	_____	_____	_____	_____
5. Knows appropriate areas to puncture patient's skin on digit or heel.	_____	_____	_____	_____	_____
6. Uses lancet device in the correct manner.	_____	_____	_____	_____	_____
7. Knows to wipe away first drop of blood before collecting. Also knows why and knows exceptions to this practice.	_____	_____	_____	_____	_____
8. Knows which collection tubes to use for which test.	_____	_____	_____	_____	_____
9. Knows not to take capillary sample from the drip arm and why.	_____	_____	_____	_____	_____
10. Observes universal precautions during blood testing	_____	_____	_____	_____	_____
11. Uses and is familiar with the recommended blood collection procedure to obtain capillary specimen. (Nurses Procedure Manual Volume E- see Glucocard)	_____	_____	_____	_____	_____
12. Knows to mix the sample as it is being collected	_____	_____	_____	_____	_____
13. Knows why it is important to always collect slightly more than required.	_____	_____	_____	_____	_____
14. Knows that if the flow is inadequate, to re-puncture alongside the original site.	_____	_____	_____	_____	_____
15. Knows not to squeeze the digit too hard, and why this is important.	_____	_____	_____	_____	_____
16. Knows not to "milk" the site to encourage the flow and why this is important	_____	_____	_____	_____	_____
17. Knows to label the specimen with patient ID.	_____	_____	_____	_____	_____
18. Knows to dispose of all contaminated items in an approved container	_____	_____	_____	_____	_____
19. Knows to write your initials or identifier, time and date on the result print out.	_____	_____	_____	_____	_____
20. Knows that all results generated must be included in the patient's clinical record along with date and time of test as well as the operator's initials or identifier.	_____	_____	_____	_____	_____
21. Is aware of patient reference ranges and can recognise abnormal results.	_____	_____	_____	_____	_____
22. Knows to repeat the test if results do not fit with clinical picture.	_____	_____	_____	_____	_____
23. Knows to confirm results by a repeat sample sent to the lab if results still are suspect.	_____	_____	_____	_____	_____
24. Knows to use the lab results as the 'gold standard'.	_____	_____	_____	_____	_____
For assistance, contact the CHLabs POCT Coordinator, 81850 or 0274 973 645.					
POCT OPERATOR					
COMPETENCY TRAINER NAME & SIGNATURE					